

Date Received by JDS _____ Date Reviewed by JDS _____

JORDAN DRIVING SCHOOL

Employment Application

**101 Timber Pointe Lane
Garner, NC 27529
Phone: 919-772-4877
FAX: 919-662-2628**



APPLICANT INFORMATION										
Last Name				First				M.I.	Date	
Street Address							Apartment/Unit #			
City				State				ZIP		
Phone				E-mail Address						
Date Available				Driver License No.				State:		
Position Applied for	Classroom Instructor:				Vehicle Instructor:					
Are you a citizen of the United States?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If no, are you authorized to work in the U.S.?		YES <input type="checkbox"/>	NO <input type="checkbox"/>				
Have you ever worked for this company?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If so, when?							
Have you ever been known by any other name other than the one listed above?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If yes, explain							

EDUCATION									
High School				Address					
From	To	Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Diploma				
College				Address					
From	To	Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree				
Other				Address					
From	To	Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree				

REFERENCES									
<i>Please list three professional references.</i>									
Full Name					Relationship				
Company					Phone				
Address									
Full Name					Relationship				
Company					Phone				
Address									
Full Name					Relationship				
Company					Phone				
Address									

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PREVIOUS AND/OR CURRENT EMPLOYMENT			
Company		Phone	
Address		Supervisor	
Job Title	Location:		
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>			
Company		Phone	
Address		Supervisor	
Job Title	Location		
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>			
Company		Phone	
Address		Supervisor	
Job Title	Location		
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>			

MILITARY SERVICE	
Branch	From To
Rank at Discharge	Type of Discharge
If other than honorable, explain	

PLEASE ANSWER THE FOLLOWING QUESTIONS

1. Generally speaking, If you live within Wake County, what area of the county do you (will you) reside?

2. Are you available to start class at 2:30 Monday through Friday? _____
3. Will you plan to work on some Saturdays? _____
4. Do you think you can work at least 20 hours per week for Jordan Driving School? _____
5. Have you ever been convicted of a felony? _____

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- 6. Have you ever been convicted of murder without malice with a motor vehicle? _____
- 7. Have you ever been convicted of negligent homicide? _____
- 8. Have you ever been convicted of driving under the influence of alcohol? _____
- 9. Have you ever been convicted of driving under the influence of drugs? _____
- 10. Have you ever been convicted of perjury or making false statements relating to any portion of the NC Motor Vehicle Law? _____
- 11. Have you ever been convicted of leaving the scene of an accident involving death or personal injury? _____
- 12. Have you ever been convicted of any traffic violations other than parking violations? _____
- 13. Have you ever been convicted of any crime involving moral turpitude? _____
- 14. Have you ever been convicted of any misdemeanor other than traffic violations? _____
- 15. Are you now involved with any charges or court proceedings relating to the matters stated in questions 5-15? _____
- 16. Has your license to drive in N.C. or any other state, ever been refused, cancelled, suspended or revoked? _____
- 17. Has your commercial driver training school instructor's license ever been denied, cancelled, suspended or revoked? _____
- 18. Are there any motor vehicle accident judgments pending against you as yet unsatisfied? _____

DISCLAIMER AND SIGNATURE

I certify that my answers are true and complete to the best of my knowledge.
If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

Signature

Date

You may use this space to explain any of your answers.